

HOUSING INSTRUCTIONS

To make your hotel reservations, go to www.nacsshow.com or simply complete the attached housing form and:

- Fax to 415-979-2275 (credit card payments only)
- Phone 800-448-NACS (US and Canada) or 415-979-2294 (international) 6:00 am–6:00 pm (PST) (credit card payments only)
- Mail to Convention Management Resources (CMR) 33 New Montgomery Street Suite 1420 San Francisco, California 94105 (deposit must accompany your housing form)

HOTEL ROOM ASSIGNMENTS

All requests will be assigned on a first-come, first-served, space availability basis until August 29. Please indicate five (5) hotel preferences as instructed on the Housing Request Form. NACS Housing reserves the right to assign an alternate hotel if your selected choices are sold out or not indicated. NACS Housing will process your housing request and forward a hotel confirmation to the name indicated on the housing form. THIS WILL BE THE ONLY CONFIRMATION YOU WILL RECEIVE.

Subsequent reservation changes/cancellations will also be confirmed by NACS Housing. After August 29, reservations will be processed on a space available basis and special convention rates may not apply.

HOUSING CHANGES AND CANCELLATIONS

Name changes, arrival/departure changes and or cancellations must be submitted directly to NACS Housing. Deposits are refundable on or before August 29, after which they are forfeited. Substitutions are permitted at any time and arrival/departure changes are based on availability.

SPECIAL ACCOMMODATIONS

For individuals requiring special housing accommodations, please note on your housing request form and a NACS Housing Consultant will contact you for specifics.

DEADLINE INDEX

Hotel Reservation Deadline	August 29
Hotel Cancellation Deadline	August 29

QUESTIONS ABOUT NACS HOUSING?

Call 800-448-6227 or 415-979-2294 for more information.

E-mail: nacs2008housing@cmrus.com

Housing Form

BEFORE COMPLETING, PLEASE REFER TO HOUSING INFORMATION FOR DETAILED INSTRUCTIONS.

HOUSING DEADLINE: **AUGUST 29, 2008**

This form may be photocopied to reserve additional rooms. Please do not mail or fax housing requests to NACS, PMAA or PEI.

NACSSHOW

NACS PEI PMAA

October 4-7, 2008 • Chicago, Illinois

RESERVATION INFORMATION

I am a (check one): <input type="radio"/> Retailer/Petroleum Marketer <input type="radio"/> Retailer Non-Convenience <input type="radio"/> Wholesaler/Distributor <input type="radio"/> Manufacturer/Service Provider <input type="radio"/> Exhibitor <input type="radio"/> NACS Guest		Registered for (check all that apply): <input type="radio"/> The NACS Show <input type="radio"/> PMAA <input type="radio"/> PEI		Housing Confirmations to: <input type="radio"/> E-mail <input type="radio"/> Fax <input type="radio"/> Mail	
<input type="radio"/> MR. <input type="radio"/> MRS. <input type="radio"/> MS.	FIRST NAME	LAST NAME		SUFFIX	
JOB TITLE			COMPANY		
MAILING ADDRESS					
CITY		STATE	COUNTRY	ZIP/POSTAL CODE	
PHONE			FAX		
E-MAIL					

HOTEL PREFERENCE – Assigned on a first-come, first-served, space available basis. Please list 5 choices.

Please refer to the Hotel Listing and Area Map for detailed information. Be sure to select five (5) preferred hotels when submitting reservations. PMAA events will be held at the Hilton Chicago. PEI events will be held at the Hyatt Regency Chicago.

1.	RATE:	Special Requests (subject to availability) <input type="radio"/> Smoking Room <input type="radio"/> Non-Smoking <input type="radio"/> Special Needs? Please check here and a housing consultant will contact you.
2.	RATE:	
3.	RATE:	
4.	RATE:	
5.	RATE:	

NAME	
SHARING WITH	
ARRIVAL / /2008	DEPARTURE / /2008
ROOM TYPE <input type="radio"/> Single (1 person, 1 bed) <input type="radio"/> Double (2 people, 1 bed) <input type="radio"/> Twin (2 people, 2 beds)	

NAME	
SHARING WITH	
ARRIVAL / /2008	DEPARTURE / /2008
ROOM TYPE <input type="radio"/> Single (1 person, 1 bed) <input type="radio"/> Double (2 people, 1 bed) <input type="radio"/> Twin (2 people, 2 beds)	

NAME	
SHARING WITH	
ARRIVAL / /2008	DEPARTURE / /2008
ROOM TYPE <input type="radio"/> Single (1 person, 1 bed) <input type="radio"/> Double (2 people, 1 bed) <input type="radio"/> Twin (2 people, 2 beds)	

NAME	
SHARING WITH	
ARRIVAL / /2008	DEPARTURE / /2008
ROOM TYPE <input type="radio"/> Single (1 person, 1 bed) <input type="radio"/> Double (2 people, 1 bed) <input type="radio"/> Twin (2 people, 2 beds)	

If you would like to reserve a Suite, please check "Yes" and a NACS Housing Consultant will contact you. Yes No

PAYMENT INFORMATION – Reservations WILL NOT be processed without payment.

All requests for hotel rooms must be guaranteed with a credit card. Should you wish to guarantee with a credit card now and send a check deposit at a later date, check the box below and NACS Housing will send you an invoice once hotel is confirmed. Please note that check must be received by 5:00pm Pacific Time, August 29, 2008. Please do not forward deposits to NACS, PMAA, PEI, or the hotels. **Deposits are refundable on or before August 29, after which they are forfeited.**

I will pay for deposit by check. I understand my credit card will be used to guarantee the room, but will not be charged by NACS Housing. Make check payable to CMR. NACS Housing will send me a Check Deposit Invoice once hotel is confirmed.

<input type="radio"/> CHECK PAYABLE TO CMR (US funds drawn on US bank) <input type="radio"/> VISA <input type="radio"/> MASTERCARD <input type="radio"/> AMERICAN EXPRESS <input type="radio"/> DINER'S CLUB		TOTAL DUE CMR
CREDIT CARD NUMBER	EXPIRATION DATE	
CARDHOLDER NAME	SIGNATURE	

REMITTANCE

FAX RESERVATIONS
 Credit Card Payments Only
 (415) 979-2275

MAIL RESERVATIONS
 NACS Housing – Attention CMR
 33 New Montgomery St., Suite 1420
 San Francisco, CA 94105

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E-mail: nacs2008housing@cmrus.com