

# Business Appointment Center Reservation Form

**NACSSHOW**

NACS PEI PMAA

October 1-4, 2011 \* Chicago, Illinois

Contact Name \_\_\_\_\_

Company (as you wish to be listed) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Country \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

NACS Exhibit Booth # \_\_\_\_\_

**Please reserve:** *(Please email [dwoods@nacsonline.com](mailto:dwoods@nacsonline.com) for current floorplan; list choice of rooms below)*

1st choice \_\_\_\_\_

2nd choice \_\_\_\_\_

3rd choice \_\_\_\_\_

Competitors or companies you wish to be separated from: \_\_\_\_\_

**Payment: Please indicate the number of rooms you wish to reserve**

12' x 12' space(s) Three day rental @ \$1,600 = \$ \_\_\_\_\_

12' x 24' space (s) Three day rental @ \$3,100 = \$ \_\_\_\_\_

24' x 24' space (s) Three day rental @ \$6,000 = \$ \_\_\_\_\_

12' x 12' space (s) One day rental – indicate date below @ \$700 per day = \$ \_\_\_\_\_

Date:  Sat 10/1  Sun 10/2  Mon 10/3  Tues 10/4

12' x 12' – Hourly rental - indicate date & time below @ \$300 per hour = \$ \_\_\_\_\_

Date:  Saturday 10/1 Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

Sunday 10/2 Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

Monday 10/3 Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

Tuesday 10/4 Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

Total enclosed \_\_\_\_\_

**FOR CREDIT CARD PAYMENTS**

Visa  MasterCard  American Express

Card # \_\_\_\_\_ Exp. Date \_\_\_\_\_

Cardholder Name \_\_\_\_\_

Authorized Signature \_\_\_\_\_

Billing Address \_\_\_\_\_

Return form, with check payable to NACS, in U.S. Funds drawn on a U.S. Bank to:

National Association of Convenience Stores  
1600 Duke Street • Alexandria, VA 22314-3436

OR Fax Attention: Donovan Woods • (703) 518-4265

*The signatory of this form agrees to accept and pay all applicable charges, including adjustments to reflect correction of arithmetical errors as well as all per event costs, based on the events chosen and your company's current membership status with the National Association of Convenience Stores (NACS). Moreover, the signatory specifically authorizes NACS to charge any such amounts to the credit card referenced on this form.*

**FOR NACS USE ONLY:**

Date \_\_\_\_\_

Check # \_\_\_\_\_

Amount \_\_\_\_\_

**Cancellation policy for Business Appointment Centers:**

Cancellations must be submitted in writing by August 1, 2011 for a refund minus a \$100 administrative fee.

Any cancellations made after that date are subject to full payment.

**Questions? Please contact Donovan Woods at NACS. Phone: 703-518-4226 [dwoods@nacsonline.com](mailto:dwoods@nacsonline.com)**

NACS Business Appointment Centers (BAC) are blocks of meeting rooms near the Show floor designed exclusively for NACS Show exhibitors to host meetings, make presentations, negotiate contracts, and do anything else that helps maximize their time at the NACS Show.

The BAC allows exhibiting companies to retreat to a quiet and convenient environment for one-on-one meetings with customers. Use these rooms to discuss what makes your products or services unique and close the deal right on-site. Access to the BAC is available before, during and after Show floor hours, adding valuable time to your expo experience.

### What is included?

Each BAC location comes equipped with everything you need to hold a successful meeting.

Your BAC includes:

- Temporary hard wall construction with a door for privacy
- Company identification sign with company logo
- 1 conference table with 6 chairs (12' x 12' room)
- 2 conference tables with 12 chairs (12' x 24' room)
- 4 conference tables with 24 chairs (24' x 24' room)
- Carpet
- Wastebasket

### Additional Services and Equipment

Additional equipment and services such as electricity, internet, audio visual equipment, telephone, food and beverage, and special furniture may be ordered at the exhibiting company's expense. The Business Appointment Center service kit will be available for placing orders after your reservation is confirmed.

### Which sizes and locations are available?

Contact Donovan Woods for current floorplan of available rooms at [dwoods@nacsonline.com](mailto:dwoods@nacsonline.com).

### Room Dimensions and Costs:

12' x 12'	Rental for Three Days	\$1,600
12' x 24'	Rental for Three Days	\$3,100
24' x 24'	Rental for Three Days	\$6,000
12' x 12'	Rental for One Day	\$ 700
12' x 12'	Rental for One Hour	\$ 300

### Hours of Operation:

#### Business Appointment Centers

Saturday, October 1	2:00 pm – 6:00 pm
Sunday, October 2	7:30 am – 6:00 pm
Monday, October 3	7:30 am – 6:00 pm
Tuesday, October 4	7:30 am – 1:30 pm

#### NACS Show Hours

Sunday, October 2	11:30 am – 5:30 pm
Monday, October 3	11:30 am – 5:30 pm
Tuesday, October 4	9:00 am – 1:30 pm

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